



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थागत क्षेत्र / 18-Institutional Area

शहीद जीत सिंह मार्ग / Shaheed Jeet Singh Marg

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F. No. 6-1/KVS (HQ)/EDP/2016/MIS-ERP/OLA

Dated: 29.06.2017

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices.

Subject: Online Registration of Non KV Students for Class-XI.

Madam/Sir,

In continuation of letter from Joint Commissioner (Acad.) dated 07/06/2017 regarding Admission in class-XI for session 2017-18, the Online Admission portal KV-Shaala Darpan for Non KV students will be open w.e.f. 30th June 2017 to 6th July 2017.

On 27/06/2017 MGRM has sent a mail to update shifts/classes/streams alongwith process manual. These prerequisite steps must be followed if there is vacancy/vacancies in any stream of Class-XI.

The Principal himself/herself will be responsible for Admission open status for Class-XI. It should be ensured that status of any other class is inactive/closed.

The schedule for online registration for Non KV Students is as mentioned below.

S. No	Date & Time	Activity
1.	27/28 June, 2017	Updation of screens as per manual.
2.	30/06/2017 8:00 AM (Friday)	Make Admission open status 'Yes' just before 8:00 AM (only if vacancy for Non KV student exists in any stream) Window for registration will remain open/Live w.e.f. 30/06/2017 8:00 to AM 06/07/2017 4:00 PM Parents/students may register online
3.	06/07/2017 4:00 PM (Thursday)	Make Admission open status closed for class-XI as 'No' just after 4:00 PM
4.	07/07/2017 Friday	Generate list of Applicants from Registered candidates Link for Manual Shortlisting.
	08/07/2017 (Second Saturday)	Manual Shortlisting & Display the list of stream-wise successful candidates on Vidyalaya Website & Notice Board as per vacancies.
5.	10/07/2017 (Monday)	Start Admission process with verification of documents.

It is reiterated that online Registration through online Admission portal KV-Shaala Darpan is for Non KV students, if there is any vacancy for fresh admission. Kindly instruct Principals to notify schedule of registration through notice board, website and morning assembly, if vacancies are available.

This issues with the approval of the Competent Authority.

Yours faithfully


(Indu Kaushik)

Assistant Commissioner (Acad.)

Copy to:

1. PS to Commissioner
2. PS to Additional Commissioner (Acad.), KVS
3. PA to Joint Commissioner (Acad.), KVS
4. M/s MGRM Net Ltd. to open Online Admission portal for Class XI for Non KV Students by 08.00 AM on 30.06.2017 to 06.07.2017 04.00 PM.